

Regular Meeting July 8<sup>th</sup>, 2019

Burke City Council  
Regular Meeting  
July 8, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:04 PM in the Municipal Building Meeting Room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Supt of Utilities Wade Broome, City Attorney Rachelle Norberg and Kelsea Sutton. Absent was Chief of Police Mike Deneui

**Approve Agenda:**

Motion by Garry Wetzler, second by Mark Green to approve the agenda as presented. Motion carried.

**Conflict of Interest:**

None

**Public Input:**

None

**Approve Minutes:**

Minutes of the June 7<sup>th</sup> Special Meeting:

Motion by Tyler Van Metre, second by Wyatt Reis to approve the minutes of the June 7, 2019 Special Meeting. Motion carried.

Minutes of the June 10<sup>th</sup> Regular Meeting:

Motion by Todd Halsne, second by Mark Green to approve the minutes of the June 10, 2019 Regular Meeting. Motion carried.

**Approve Reports:**

Motion by Tyler Van Metre, second by Garry Wetzler to approve the June, 2019 financial statement. Motion carried.

The June 2019 expense and revenue budget analysis were given for informational purposes. The June 2019 delinquent list was given for informational purposes.

**Claims:**

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Todd Halsne to approve and authorize payment of claims presented by the Finance Officer with the addition of Rosebud Electric Maintenance Contract & Wheeling and Missouri River Energy Services. Motion carried.

Payroll: Finance Office-2,387.59; Electric-2,523.65; Police-2,698.51; Streets-3,218.91; Shop-2,383.56; Sewer-1,297.02; Library-591.32; First Fidelity Bank, WH & OASI-

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4,318.27; SD Retirement System- 2,222.72; AFLAC-93.21; Lincoln National Life Insurance Co.- 236.53.

General Fund: Appara, Rugs, Mops, Paper Towels & Air Freshners-185.95; Be Creative Advertising Services, Website Management-75.65; Burke Building Center, Repairs & Maintenance, 1 Civic Center Door-1,548.63; Burke True Value, Repairs & Maintenance & 14 White Tables-2,467.49; Burke Gazette, Publishing-250.33; Center Point Large Print, Books-71.30; Commercial Asphalt, Hot Mix-1,009.44; Connecting Point, Support Contract Renewal-1,065.00; Core Engineering Consulting, Core Testing-3,619.00; Mike Glover, Meals & Lodging FO & HR School; Jessie Eliason, Civic Center Cleaning Contract-500.00; Jamie Hood, Civic Center Cleaning Contract-500.00; Coach's Lawn Service, LLC., Burke Lake Spraying-2,400.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Cable-521.80; Greens Grocery, Supplies & Summer Reading Program-177.40; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; Little Lou Trucking, Haul Gravel & Crushed Rock-1,518.10; Main Street Auto Parts, Maintenance & Repairs-191.23; Naper Transport, Inc., Hauling Cold Patch Mix-360.00; Nelson Machine & Welding, Maintenance & Repairs & New Tires on Skidsteer-656.80; Purvis Electric, New LED Light Civic Center Flag Pole & Labor-324.81; Runnings Supply Inc., Park Maintenance-156.89; Sanitation Products, Inc., New Stainless Steel Sander-13,907.00; Ann Schwader, T-Shirts for Burke Walks-607.77; SDML, Elected Officials Workshop-50.00; SD Unemployment Insurance Division, 2<sup>nd</sup> Quarter Payment-6.34; Ultieg Engineer's Inc., Stormwater Study-3,214.25; Village of Stuart, Cold Mix-1,658.56; Visa, FO Rooms, Library Books & Police & Other-1,032.13; WelllMark BC/BS, Health Insurance-4,008.21; Voyager Fleet Systems, Fuel-467.33.

Electric Fund: Ron Bruns, Utility Service Deposit Refund-20.00; City of Burke, Utilities-2,839.78; SD One Call, Message Fees May-4.20; RESCO, Electrical Supplies for E. 10<sup>th</sup> St.-1,726.37; Rosebud Electric Coop, Utilities, Repairs & Maintenance-621.78; SD State Treasurer, Sales Tax-2,189.67; Dept. of Energy, Power-10,130.58; Wesco Distribution Inc., East 10<sup>th</sup> Street Lights & Meters-2,024.59.

Water Fund: City of Burke, Utilities-132.04; Core & Main, Water Supplies-347.33; First National Bank, Loan Payment-1,372.20; Rosebud Electric COOP, Utilities-38.58; SD DENR, Water Samples-15.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-5,681.25; Wells Utilities, Fix Water Leak-625.00; Wells Utilities, Materials for E. 10<sup>th</sup> St. Water Line Main-7,369.06.

Sewer Fund: City of Burke, Utilities-80.00; First National Bank, Loan Payment-2,642.52; Rosebud Electric COOP, Utilities-148.38.

### **Supt. of Utilities:**

#### Building Permits:

Building Permit #2018-8-13A for Andrew & Kaitlyn Steffen was presented for renewal. Motion by Tyler Van Metre, second by Wyatt Reis to approve the extension of building permit #2018-8-13A of Andrew & Kaitlyn Steffen to construct a house at 123 Lincoln St. Motion carried.

Water loss for June was .62% with 15,708 gallons lost.

Wade provided a quote from the Road Guy for sealing streets. The quote is \$.35 per square yard. To seal the same number of streets as we did in 2017, it would cost the city \$35,000.00.

Discussion was held about the Mullein weed that is at the Burke Lake. Finance Officer Mike Glover will check with Justin Thede from Snake Creek and see if the Mullein weed should be added to the weeds that are sprayed each year at the Lake.

### **Police Report:**

Chief Deneui was absent as he was attending to a personal matter.

Discussion was held about trying to set up a meeting with the Sheriff's Department, County Commissioners and City Council.

### Deputy Police Position:

This subject was tabled.

### **Farmers Market:**

Kelsea Sutton, representing the Burke Area Farmers Market met with the council to ask for permission to use the City Park to host their 2019 Farmers Markets on Thursdays. After a brief discussion, motion by Vickie Dobesh, second by Tyler Van Metre to authorize the Burke Area Farmers Market to use the Burke City Park to host the 2019 Farmers Markets. Motion carried.

### **Economic Development:**

Kelsea Sutton informed the council of an upcoming meeting next Tuesday 5:30 to 6:30 in the Civic Center. The meeting is a listening session meeting for Gregory County. The public is encouraged to attend.

### **Code Enforcement:**

Code Enforcement Officer Mike Olson will be in town next week.

Finance Officer Mike Glover has sent out two mowing notices.

### **Public Hearing for Special Event Liquor Licenses:**

Mayor Glover opened the public hearing at 8:01 PM for the special event Malt Beverage license for the Burke Golf Course and Wine License for the Burke Community Club on August 3, 2019. With no one appearing or in opposition to the license applications, Mayor Glover closed the public hearing at 8:06 PM.

Motion by Mark Green, second by Wyatt Reis to approve the special event Malt Beverage license of the Burke Golf Course for August 3, 2019. Motion carried. Todd Halsne and Tyler Van Metre Abstained.

Motion by Tyler Van Metre, second by Todd Halsne to approve the special event Wine License of the Burke Community Club for August 3, 2019. Motion carried.

### **Community Access Grant Resolution for 8<sup>th</sup> & 9<sup>th</sup> Street Project:**

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The Finance Officer presented and Mayor Glover read the Community Access Grant Resolution for approval. Motion by Vickie Dobesh, second by Garry Wetzler to approve the Community Access Grant Resolution. Upon roll call vote; Wetzler-aye, Van Metre-aye, Green-aye, Halsne-aye, Dobesh-aye & Reis-abstain. The Community Access Grant Resolution was passed and adopted on this 8<sup>th</sup> day of July, 2019.

### **DAKOTA SENIOR MEALS:**

Finance Officer Mike Glover presented a letter from the Rural Office of Community Services, Inc., Dakota Senior Meals division requesting \$1,698.48 in funds for the 2020 year. Motion by Vickie Dobesh, second by Todd Halsne to give \$2,500 to the Dakota Senior Meals in 2020. Motion carried.

### **Civic Center & Municipal Building Security:**

Finance Officer Mike Glover presented the council with a revised quote from Safe N Secure on security systems at the Civic Center and the Municipal Building. The quotes were as follows:

#### Safe N Secure:

Camera System at Civic Center - \$\$2,483.01

Camera System at Finance Office/Rock - \$4,894.88

Door Access System on Front Doors at Civic Center - \$3,513.82

#### AVI-West (Doug Koenig)

Camera System at Civic Center - \$1,384

Camera System at Finance Office/Rock - \$2,399.60

Motion by Tyler Van Metre, second by Wyatt Reis to accept the bid of AVI-West to install the Camera System at the Civic Center and Finance Office/Rock. Motion carried

The council was in agreement that at this time to not pursue the Door Access System for the Civic Center.

When Doug Koenig comes down to install the camera systems they would like Doug to give the City a quote on putting in a camera system at the City Park.

### **MRES Education Program:**

Finance Officer Mike Glover asked the council if they wanted to sponsor the Bright Energy Solutions Power Team-School Program. This program is taught to our 5<sup>th</sup> grade students by Mrs. Karbo. Motion by Vickie Dobesh, second by Mark Green to approve sponsoring the Bright Energy Solutions Power Team-School Program for 2019-20 school year. Motion carried.

### **Dog Ordinances:**

The City Dog Ordinances were discussed. This spring and early summer the City has had a lot of dog complaints. The Council would like the Finance Officer to contact Rescue Unlimited out of Gregory and see if they would contract with the City for Dog control issues.

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**2020 BUDGET:**

Finance Officer Mike Glover asked the Council if there was anything specific they wanted in the 2020 budget. Some items mentioned was budget for street improvements, new maintenance building, new Volvo Loader, continue with the water main replacement and possible sewer maintenance. Mike will do a preliminary budget and get it out to the council.

**Adjournment:**

Mayor Glover declared the meeting adjourned at 10:17 PM.

**ATTEST:**

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Mike Glover, Finance Officer

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Thomas Glover, Mayor