

Regular Meeting November 12th, 2019

Burke City Council
Regular Meeting
November 12, 2019

The regular meeting of the Burke City Council was called to order by Mayor Thomas Glover at 7:02 PM in the Burke Fire Hall meeting room. Council members present were Wyatt Reis, Mark Green, Garry Wetzler, Vickie Dobesh, Tyler Van Metre and Todd Halsne. Also present was Finance Officer Mike Glover, Superintendent of Utilities Wade Broome and Justin Thede from SD GF&P.

Approve Agenda:

Motion by Todd Halsne, second by Garry Wetzler to approve the agenda as presented. Motion carried.

Conflict of Interest:

Vickie Dobesh on Burke Body Shop claim.
Mark Green on Civic Center refund claim.

Public Input:

None

Approve Minutes:

Minutes of the October 7th, 2019 Regular Meeting:

Motion by Garry Wetzler, second by Tyler Van Metre to approve the minutes of the October 7, 2019 Regular Meeting. Motion carried.

Minutes of the October 28th, 2019 Special Meeting:

Motion by Tyler Van Metre, second by Mark Green to approve the minutes of the October 28, 2019 Special Meeting with following correction under Burke Lake in the second to last sentence, remove the word "drastically". Motion carried.

Approve Reports:

Motion by Vickie Dobesh, second by Todd Halsne to approve the October, 2019 financial statement. Motion carried.

The October 2019 expense and revenue budget analysis were given for informational purposes.

The October delinquent list was given for informational purposes.

Claims:

The claims were presented for approval. After some discussion motion by Wyatt Reis, second by Garry Wetzler to approve and authorize payment of claims presented by the Finance Officer with the addition of Missouri River Energy Services. Motion carried.

Payroll: Finance Office-2,387.60; Electric-2,379.19; Streets-2,540.88; Shop-2,422.30; Sewer-1,297.03; Library-822.41; First Fidelity Bank, WH & OASI- 3,401.17; SD Retirement System- 1,668.37; AFLAC-93.21; Lincoln National Life Insurance Co.- 190.38.

General Fund: Appeara, Rugs & Air Freshners-70.00; Be Creative Advertising Services, Website Management-75.00; Burke Body Shop, Repair Police Pickup-2,441.50; Burke True Value, Repairs & Maintenance-486.01; Burke Gazette, Publishing-191.78; Burke One Stop, Fuel-74.09; Burke School District, Donation from Frontier Motors-12,000.00; Center Point Large Print, Books-182.14; CHS, Diesel Fuel-1,783.97; Jessie Eliason, Civic Center Cleaning Contract-112.91; Jamie Hood, Civic Center Cleaning Contract-500.00; First Fidelity Bank, ACH Processing Fee-25.00; Golden West Communications, Phones, Internet and Fax-326.45; David Green, Clothing Allowance-69.99; Mark Green, Refund Civic Center-450.00; Jamie Hood, Library Supplies-116.44; Greens Grocery, Supplies-39.11; Gregory County Sheriff's Dept, Contract-3,875.00; Karla Johnson Municipal Building Cleaning Contract -350.00; Jim's Garbage, Garbage Pick-Up-300.00; KOTAB Kleaning, Carpet Cleaning-584.40; KWYR, Radio Spots-60.00; Main Street Auto Parts, Maintenance & Repairs-488.83; Michael Todd Co, Street Signs-404.14; Nelson's Machine & Welding, Maintenance & Repairs-304.56; Office Products Center, FO Supplies-59.95; Rosebud Auto Parts, Maintenance-481.88; Runnings Supply Inc., Maintenance & Repairs-27.30; S & S Construction, Repairs-840.00; SDML Workers Comp Fund, 2020 Renewal-6,943.00; SD Property Management, Police Light Bar-250.00; SDML, 2020 Dues-888.16; SDML Finance Officers Assoc., 2020 Dues-40.00; SDML Code Enforcement Assoc., 2020 Dues-40.00; SDML Street Maintenance Assoc., 2020 Dues-35.00; SDML Human Resources Assoc., 2020 Dues-25.00; Ultieg Engineers, Inc., Engineering Fees-825.90; Visa, Library Books & Police Equipment & Other-783.88; WelllMark BC/BS, Health Insurance-3,235.12; Voyager Fleet Systems, Fuel-336.54.

Electric Fund: City of Burke, Utilities-2,500.86; Dakota Supply Group, Electrical Repairs-1,783.97; Mildred Engelmeyer, Utility Service Refund-20.00; Miller Plumbing, Refund on Over Charges-476.36; Missouri River Energy Services, Scanned Electrical System-471.50; Rosebud Electric Coop, Utilities, Wheeling, Contract & Repairs & Maintenance-9,155.44; SD One Call, Message Fees-25.20; SD State Treasurer, Sales Tax-2,222.44; Marilyn Simpson, Utility Service Refund-40.00; Dept. of Energy, Power-13,164.06; Wesco Distribution Inc., Crimper Kit-2,010.00.

Water Fund: AWWA, 2020 Membership-208.00; City of Burke, Utilities-289.30; Burke True Value, Repairs-214.41; Core & Main LP, Supplies-725.50; H & H Contracting, Repair Water Tower-26,691.49; Rosebud Electric COOP, Utilities-51.62; SD DENR, Water Samples-196.00; Tripp County Water Dist., Minimums-2100.00; Bulk Water-4,666.50.

Sewer Fund: Wade Broome, Clothing Allowance-150.00; Rosebud Electric COOP, Utilities-234.48.

Supt. of Utilities:

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Water loss for September was 27.37% with 567,708 gallons lost.

Building Permits:

Building Permit #2019-11-12A for Percy Davis was presented for approval. Construction has begun before the building permit was approved. Motion by Mark Green, second by Wyatt Reis to approve building permit #2019-11-12A of Percy Davis to construct a 15' x 20' addition to garage. The \$75.00 fee has been paid. Motion carried.

Wade Broome, Superintendent of Utilities informed the council that he has bought an 8' x 21' storage container from Federal surplus.

Finance Officer, Mike Glover informed the council that the City has received a quote from Michaels Fence for repairs at the Softball & Baseball fields. Mike just received the quote today. He will pass the information on to Wade to review.

Police Department:

Chief Baker informed the council that he found a new light bar from SD Property Management for \$250.00. The old light bar wasn't up to standards.

Chief Baker started patrolling on November 4, 2019. His first week went well.

Finance Officer, Mike Glover informed the Council & Chief Baker that he was approached by Bryan Geaghan, owner of the BG's Electronic building on Main Street, about the possibility of the City renting his building for the Police Station.

After some discussion, motion by Mark Green, second by Tyler Van Metre to approve pursuing the option to rent the BG's building for the Police Station, pending Chief Baker's inspection of the building and approval. Motion carried.

Burke Lake:

Justin Thede from SD GF&P, was in attendance to discuss the renewal of the Burke Lake Operating & Maintenance Contract for 2020. After some discussion motion by Vickie Dobesh, second by Garry Wetzler to approve renewing the Burke Lake Operating & Maintenance contract for 1 year (2020). Motion carried.

Code Enforcement:

The property at 518 Jefferson St. was discussed.

Economic Development:

There is an Economic Development meeting tomorrow, November 13, 2019.

Civic Center:

Numbers have been received from Puetz Construction on the cost of adding 25' to the north end of the Civic Center gym. The estimate is \$228,703 for the addition of 25'. This number doesn't cover any work done on the inside of the addition. If an addition was to be added to the north, all the utilities would have to be moved. This expense is also not included in the \$228,703. After a lengthy discussion.

Motion by Garry Wetzler, second by Wyatt Reis to rebuild the Civic Center gym back to the same size as it previously was. Motion carried on a 4-2 vote. Green-aye, Wetzler-aye,

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Reis-aye, Halsne-aye, Van Metre-nay and Dobesh nay.

2019 Supplemental Appropriation Ordinance 1st Reading:

The 2019 Supplemental Appropriation Ordinance was presented to the Council for the first reading. After a brief discussion and Finance Officer Mike Glover going over each line item with the Council, motion by Tyler Van Metre, second by Todd Halsne to approve the first reading of the 2019 Supplemental Appropriation Ordinance. Motion carried. The second reading will be held at the December 9th, 2019 regular meeting.

Sewer Clean Out with Water:

Councilman Mark Green stated he had been approached by a citizen wanting to know if a sewer dumping spot could be installed at the Burke City Park. Wade will check on the prices of installing one.

Employee Evaluation Date:

Finance Officer, Mike Glover wanted to confirm that the date of employee evaluations. The date is set for December 17, 2019 at 7 pm. Opening of the bids for the 2014 Volvo L60G loader will also be done at this meeting.

Surplus 2014 Volvo L60G Loader:

Surplus Equipment Resolution #2019-11

The surplus equipment resolution #2019-11 was offered by Wyatt Reis and second by Todd Halsne and is as follows:

WHEREAS, the Burke City Council has determined that the following equipment is no longer needed, necessary or suitable for the purpose for which it was acquired:

THEREFORE BE IT RESOLVED, that the Burke City Council has declared the 2014 Volvo L60G Loader surplus and appraise the value of the Loader at \$102,975 minimum and offer to the public by sealed bid. Upon roll call vote, Wetzler-aye; Van Metre-aye; Green-aye; Reis-aye; Halsne-aye Dobesh-aye; Resolution #2019-11 was passed and adopted on this 12th day of November, 2019. The City Council will open the sealed bids during the special meeting on December 17th, 2019.

Letter of Commitment for Gregory County Hazard Mitigation Plan Update:

Finance Officer Mike Glover presented the Council with a Letter of Commitment as participating jurisdiction in the Gregory County Hazard Mitigation Plan Update. Motion by Mark Green, second by Vickie Dobesh to approve Mayor Glover to sign the Letter of Commitment presented. Motion carried.

Surplus Library Furniture:

Surplus Equipment Resolution #2019-12

The surplus equipment resolution #2019-12 was offered by Todd Halsne and second by Garry Wetzler and is as follows:

WHEREAS, the Burke City Council has determined that the following furniture is no longer usable, necessary or suitable for the purpose for which it was acquired:

THEREFORE BE IT RESOLVED, that the Burke City Council has declared 7 - office chairs, 1 - clothed chair, 6 - stackable chairs, 1 - computer desk, 1 - wood book drop, 1 - metal type writer stand, 3 - VHS cabinets, 2 - book shelves, 1 - brother 8065 printer and 1 - compact computer as surplus and items have \$0 value. Upon roll call vote, Wetzler-aye; Van Metre-aye; Green-aye; Reis-aye; Halsne-aye Dobesh-aye; Resolution #2019-12 was passed and adopted on this 12th day of November, 2019. The items will be offered to the public at no charge.

Adjournment:

Mayor Glover declared the meeting adjourned at 9:24 PM.

ATTEST:

Mike Glover, Finance Officer

Thomas Glover, Mayor